

Universal Bluford-Daroff Meeting Minutes
June 18, 2015

Attendance:

- 1. SULTAN AHMAD, CHAIRMAN**
- 2. JOEL SEAY**
- 3. CHERYL SEAY**
- 4. DAVID FATTAH**

Meeting Began at 6:15pm

1. Meeting Minutes

- a. April 14, 2015 minutes were approved unanimously**

2. Committee Reports

a. Financial Report

i. Daroff

1. A Profit and Loss Statement was presented by Mr. Dawan. The actual budget for this fiscal year, July 1, 2014 through June 18, 2015 is running a little behind on revenue.
2. The balance sheet as of June 18, 2015 was \$653,062 in cash in the operating account and \$550,745 in the reserve account.
3. Any negative on the P & L is adequately covered by the cash in the account.
4. The Daroff 2015-2016 budget with its updates on staff was voted on and approved unanimously.
5. The financial report was accepted as read.

ii. Bluford

1. A Profit and Loss Statement was presented by Mr. Dawan. The report shows that for this fiscal year, July 1, 2014 through June 18, 2015 revenues are lagging the expenses by \$558,000.
2. Expected to break even by the end of the year.
3. The balance sheet showed that there was \$492,780 in cash in the operating account and \$251,204 in the reserve account at United Bank. The second reserve account has \$657,260.
4. Any deficit that may accrue will be covered by the reserves in the bank.
5. The Bluford 2015-2016 budget was voted on and approved unanimously.
6. The financial report was accepted as read.

b. Academic Report

i. Daroff - Principal Report (Anna Smith)

1. Celebrated Ms. Smith Birthday.
2. The results from Test D, which is the end of the semester assessment, were handed out.
 - a. Out of 120 scholars in Kindergarten, there were 12 students who scored advance, 37 students who scored sufficient, 20 students who scored basic and 37 students who scored below basic.
 - b. The below basics are the students who are being targeted for the summer enrichment program.
 - c. The bulk of the students, in any of the grades, reading is at a basic or proficient level.
3. The results from Test A, which is the is the next grade level assessment, were handed out:
 - a. In fourth grade mathematics, there was 1 student in advance, 22 students in proficient, 37 in basic and 9 in below basic.
 - b. The work that's being done by the fourth grade math teacher is sufficient and there is not a lot of work to do with the students in terms of building skills and understanding of mathematical concepts.
4. Should be getting PSSA data by the end of August, early September.
5. Science is an area that needs to be worked on. In second grade, there were 43 students who scored below basic and in third grade there were 58 scoring below basic in science.
6. In an effort to visit more HBCUs, as well as local universities, the middle school students visited Lincoln University, Cheyney University and Morgan State.
7. There are two counselors that have been hired for 7th and 8th grade.
8. Principle discussed teaching students how to use Adobe Sweep, Quicken, how to do game design, cinematography, video production, animation and special effects and media design in the near future.
9. Seven scholars were accepted into West Philadelphia CTE; Lankenau, two; Motivation, two; Palumbo, seven scholars; Parkway Center City, three; Parkway West, six; Boys Latin, which is the only charter school that any of the students selected to go to, four; Mastbaum has three, Randolph, eight; FLC, two; Robeson, two; Constitution, one; Dobbins, two; and School of the Future, one.
10. 100 percent of the students have gone to high school, no drop outs.
11. Daroff's Principal Report was accepted as read.

ii. Bluford

1. Dr. Nixon presented the Education Management Report for Bluford.
2. The Family Student Resource Centers has been narrowed down to five focus areas.
 - a. Student and family health- If a child comes to school hungry or sick.
 - b. Adult Education- Supporting parents so that they can support their children.
 - c. College and Career Readiness- High School Students.
 - d. Professional Development and Growth.
 - e. Parent Education.
3. Dr. Hughes explained the status of Bluford in terms of Academic Performance, according to how The Federal Department of Education, The State Department of Education and the School District of Philadelphia evaluates the Bluford.
 - a. The three agencies will review the overall proficiency rates on the PSSA assessments in math, literacy and science.
 - b. A lot of work needs to be done to ramp up the academic programs to make sure the needs of the students are being met.
4. In 2013-2014, about 1 in 4 scholars in grades 3-6 were proficient or advanced in math and literacy on PSSAs; and about 1 in 3 were proficient or advanced in the science PSSAs.
5. According to the PSSA, 1 in 3 third grade scholars were proficient or advanced in reading in 2013-2014.
6. On the 2013-2014 PSSA, Bluford failed to make at least a year's worth of growth.
7. Bluford's building level academic score was 49.5.
 - a. According to the benchmark that the State has established, Bluford is about 20 points away from the gold standard.
8. The School Progress Report stated Bluford earned a score of 17 out of 100: 6 out of 100 in the achievement domain, 3 out of 100 in the progress domain and 61 out of 100 in the climate domain.
9. Six goals were set to help move the school forward:
 - a. Maximizing academic achievement
 - b. Recruiting, developing and retaining excellent teachers
 - c. Community schooling
 - d. Climate safety
 - e. Using data effectively

f. Effective engagement

10. Ms. Katina Bradley discussed the Balanced Literacy Model.

a. Simple literacy- making sure children can read and write according to their grade level.

b. Making sure scholars are exposed to the same text complexity that they will see on their State standard and college and career.

c. One of the biggest components of the Balanced Literacy Model is fidelity, small group instruction, and guided reading.

11. Teachers come back two weeks before the scholars which will give time to focus on Professional Development – also in CLI.

12. Ms. Pullum discussed Mathematics and Science.

a. The core areas in mathematics are focus, coherence and rigor.

b. Science has the 5 E Model: Engage, Explore, Explain, Elaborate and Evaluate.

c. Family Student Resource Center Report

1. Mr. Camper Presented the FSRC Report.

2. In April, May and June they've done Career Café and The Parents Literacy Program.

3. The workshops they've provided were Nutrition, Eat Right Now, PSSA training, Women Awareness, Citizenships for Incarcerated Members and Positive Youth Development.

4. Have partnerships with Santandar Bank and Operation Warm Coats.

5. Provide community technology time and tutor staff for college education.

d. Parents Association Report

1. Ms. Beyah presented the Parents Association Report.

2. Throughout the year they have had numerous fundraisers and they use the proceeds for school trips, supplies, graduations and the personal needs of students.

3. No update on the bank account balance.

4. Did not have elections in June as planned.

3. Board Matters

a. Board voted and accepted a Nomination Committee.

b. Board voted and accepted an Audit and Finance Committee.

c. Board voted and accepted a HR/ Personnel Committee.

d. Board voted and accepted an Academic Committee.

e. Board voted and accepted a Facilities Committee.

i. Joel Seay was voted the Chair of the Facilities Committee.

f. Board meetings will be the third Thursday of every month.

- 4. The Board concluded its business and no Public Comments were made**
 - a. Meeting was adjourned at 8:10pm**